

# Training Venues

## Coach Responsibilities



Williamstown Cannons are fortunate to have access to three training venues locally. This document outlines the responsibilities of Coaches and Team Managers in their use of the training venues hired by Williamstown Cannons Basketball Club for the benefit of members. ***Please ensure that we take care of the training venues and do not jeopardize our venue hiring agreements as training venues in Williamstown are highly sought after by other clubs!***

### **Securing the Venue**

When you have finished training and you are not normally the last team to train, then you cannot leave the venue until the next Coach or Team Manager has physically arrived for training. Do not simply leave the venue unlocked. If no team arrives within a reasonable time, then you must secure the venue prior to leaving.

- Ensure that all doors are closed and bolted (including the side access doors which use a bar to lock the doors).
- Turn off the lights.
- Activate the alarm.
- Close and lock the front doors and return the key to the key safe located outside the venue.

### **Advising other coaches and the Club that you are not training**

If you decide that you are not training on a particular week, please advise the coaches who train at your timeslot and also prior to and following your timeslot on the schedule so that they can use the whole court for their training or lock and unlock the venue if training prior to you and after you.

- Coach contacts and the training schedule are located on the Williamstown Cannons website under the Coaches section.
- You must also advise the Training and Coaches Programs Coordinator - contact details are also on the Williamstown Cannons website under the Coaches section – as there may be a number of teams not training. In that case, Williamstown Cannons would advise the school that the venue is not being used on that particular night and will not be charged for the venue hire for that night.

### **Care of the venue**

- Ensure that the venue is left in a tidy manner and that any rubbish left around is placed into a rubbish bin.
- Do not give the key code out to any players, parents or others – this key code is only for use by Coaches and Team Managers. (It has been observed that there are people using the gym for basketball practice late at night and also on weekends when Williamstown Cannons has not hired the courts).
- Return the key to the Key safe as soon as you have opened the venue and deactivated the alarm – it can go missing if you leave it lying around.
- Take care of the surface, do not allow kids to use scooters, skateboards or bikes on the wood floor on or surrounding the courts.

### **Courtesy to other coaches**

- As a courtesy to other teams and coaches, please ensure that you vacate your training court at the scheduled time and also request that players do not enter the court prior to their allocated time.