



Williamstown Cannons Basketball Club Inc

Registered No A0031670Z

Minutes of the general monthly Committee meeting held on Tuesday 22nd May 2018 at Santorini Restaurant, Williamstown.

Meeting commenced 8.10pm

Present:

Shaun Huntington – President

Darren Knight – Vice President

Kim Hoy – Secretary (Minute Taker)

Loretta Laudato – Committee Member

Chris Herreich – Head Coach/Committee Member (arrived 8:27pm)

Sedale Threatt - Guest

Apologies:

Penny Milhe – Registrar, Sam Ladd – Treasurer, Georgie Evanson – Committee Member

Welcome Cannons Committee Members and Confirm Meeting Minutes

The Minutes of the previous meetings on 20th March 2018 were confirmed by Shaun and Chris.

Minutes Authorised: _____

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Item number	Time	Item and Responsibility and Background Information	Discussion / Decision / Resolution	Action Item
01	8:10pm	Uniforms Kim	Kim provided samples of the reversible uniforms using the mesh fabric: <ul style="list-style-type: none"> Kim to obtain the Cannons uniform designs in electronic format from our current supplier Kim to obtain samples and costs of the reversible mesh uniform from 2 other sources – Sedale provided his contact The Committee agreed to work towards uniforms being reversible with the aim of changing over uniforms in Winter 2019 	Kim to get uniform and merchandis design files Kim to get samples from 2 suppliers
02	8:27pm	ABBA Report Darren	The next ABBA meeting is scheduled for Wednesday 23 rd May – Darren will report back to the Committee on the outcomes.	
03	8:35pm	Westgate Report Penny	Via a written report, Penny advised the following: <ul style="list-style-type: none"> Courtside online scoring to be rolled out New Director of Coaching for Imperials Rep rules slightly adjusted 	
04	8:41pm	Training Coordinator Georgie	Kim to discuss with George how best to manage the ‘shoulder’ periods.	Kim to talk with Georgie on the shoulder periods.
05	8:50pm	Treasurer’s Report Sam	Kim for Sam advised the following: <ul style="list-style-type: none"> Current Bank Balances The Committee agreed that the end of financial year accounts should reflect a “current liability” being the outstanding Altona Sports Centre court fees for the current Winter season. Club to commence GST registration just after 30 June 	Kim to liaise with Ben Kane regarding how to add a current liability in MYOB then draw down on this as the part payments are made
06	8:58pm	Registrar’s Report Kim	Kim advised the following: <ul style="list-style-type: none"> U16 Boys JAI team no longer has a coach – Kim to work with the Team Manager to find a new coach The Committee agreed to sponsor the Hardship cases put forward by the Registrar The Committee agreed to acknowledge 10 year coaches with a Cannons jacket Kim to take on the Registrar role 	Kim to write to the players/parents of Committee Sponsored players Kim to confirm 10 year coaches with Penny
07	9:17pm	Secretary’s Report Kim	Kim advised that she is following up any necessary paperwork required to register for GST	



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08	9.22pm	Coaching Programs Chris	<p>Sedale was invited to outline his proposal for Player Development.</p> <ul style="list-style-type: none"> The Committee agreed to allow Sedale access to any vacant half court timeslots in Term 3 to run an in Term program through his company AUD. The Committee agreed to pursue the July School Holiday Camp proposal. 	<p>Shaun to work with Sedale on the development of the website and Shaun to draft a message to members</p> <p>Kim to obtain costs from Altona Sports Centre for court hire for the school holiday program</p>
09	9.50pm	General Items	<p><input type="checkbox"/> Sponsorship – Shaun to put together a subcommittee to work on a Sponsorship package and bring this back to the Committee</p>	<p>Shaun to put together a subcommittee to work on a Sponsorship package</p>

Meeting concluded 10.00pm - Next Meeting: Tuesday 24th July – 8pm



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Action Item list from Committee Meeting – 22nd May 2018

Responsibility	Action Item
Kim	<ul style="list-style-type: none"><input type="checkbox"/> Kim to get uniform and merchandis design files<input type="checkbox"/> Kim to get samples from 2 suppliers<input type="checkbox"/> Kim to talk with Georgie on the shoulder periods<input type="checkbox"/> Kim to liaise with Ben Kane regarding how to add a current liability in MYOB then draw down on this as the part payments are made<input type="checkbox"/> Kim to write to the players/parents of Committee Sponsored players<input type="checkbox"/> Kim to confirm 10 year coaches with Penny<input type="checkbox"/> Kim to obtain costs from Altona Sports Centre for court hire for the school holiday program
Shaun	<ul style="list-style-type: none"><input type="checkbox"/> Shaun to work with Sedale on the development of the website and Shaun to draft a message to members<input type="checkbox"/> Shaun to follow up auditor for Club records<input type="checkbox"/> Shaun to put together a subcommittee to work on a Sponsorship package