



Williamstown Cannons Basketball Club Inc

Registered No A0031670Z

Minutes of the general monthly Committee meeting held on Monday 21st January 2019 at Santorini Restaurant, Williamstown.

Meeting commenced 7.40pm

Present:

Shaun Huntington – President
Kim Hoy – Secretary (Minute Taker)
Loretta Laudato – Committee Member

Darren Knight – Vice President
Chris Herreich – Committee Member
Georgie Evanson – Committee Member (Arrived 8:00pm)

Apologies:

Sam Ladd – Treasurer
Leon Susalov – Committee Member

Welcome Cannons Committee Members and Confirm Meeting Minutes

The Minutes of the previous meetings on 22nd May 2018 and 24th July 2018 were not confirmed and need to be confirmed at the next meeting.

Minutes Authorised: _____

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Item number	Time	Item and Responsibility and Background Information	Discussion / Decision / Resolution	Action Item
01	7:40pm	Christmas Party Review	The Committee discussed the 2018 Christmas Party and determined that it was a great club event and that we should endeavour to continue it in 2019 keeping the same date, time and format. The expenses for the 2018 Christmas Party came in under budget and we confirmed that we should always obtain 1 generator for the blow up activites.	
02	7:45pm	6 month Review of Financials	The 6 month financials were reviewed: <ul style="list-style-type: none"> • \$66,852 available funds – noting approx. \$40,000 required as working capital each season • GST payable for the 6 month period is \$537.36 • Profit of \$4,854 for the 6 month period which includes Christmas Party costs • The Committee agreed that implementing MYOB and an annual budget were very positive steps in assisting with the financial management of the Club and that a fee analysis should be undertaken each season prior to confirming fees 	
03	7:55pm	Coach and TM Function	As part of the discussion on the 6 month financials, it was noted that we did not hold a Coach or TM function in 2018. The Committee discussed that it would be beneficial to host one in 2019 to: <ul style="list-style-type: none"> • Provide Coaches and TMs with a ‘coming together’ opportunity • Obtain updates of Statutory Declarations as required as many expire in 2019 	Agenda item for future meetings
04	8:00pm	Fee Structure	After reviewing the fee analysis provided by Kim, the Committee were all in favour of the proposed fee structure and discounts for the Winter seasons taking into consideration the forthcoming Altona Sports Centre fee increases. The Early Bird fees are: <ul style="list-style-type: none"> • \$220 Altona (\$20 increase from Summer Season) • \$220 Westgate • Early Bird fees open for 2 weeks only • Standard Fees are \$50 more • Multiple children discounts still apply • Committee and Coordinator discounts still apply 	
05	8:11pm	Committee Sponsored Players	The Committee voted in favour to extend the Committee sponsorship for the cases that were put forward by the Registrar.	
06	8:15pm	Winter Registration	Kim advised that she is working through the timelines for Winter registration and that re-registration invitations will go out in early March with coach surveys to go out in mid to late Feb.	
07	8:20pm	Recruitment of Additional Club Personnel	Kim flagged the need to recruit additional club personnel in the roles of Age Group Coordinators (U10 Girls, U16 Boys and potentially U14 Boys)	



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08	8:25pm	Appointment of WWCC Coordinator	Kim advised that she had approached Kristina Grant to undertake the role of Working with Children Check Coordinator and to maintain the Club's WWCC and Stat Dec register and follow up any who are not up to date.	
09	8:30pm	Recommencement of Training	Georgie advised that training venues will be available for use again starting from Tuesday 29 th Jan and that she has communicated with Coaches and TMs this information.	
10	8:35pm	Update on Reversible Singlet Samples	Kim advised that she has met with First Ever and also Slamstyle to provide pricing and samples of our reversible singlets. They, along with our current supplier, will be providing information and samples for our next Committee meeting on 5 th March.	Kim to follow up the suppliers for prices and samples.
11	8:40pm	Roll out of Reversible Singlets	Kim proposed that a sub-Committee be formed to review the roll out process for the reversible uniforms which included the Uniform Coordinator and the Clash Top Coordinator. The Committee agreed that it would be too difficult to implement the reversible singlets for the winter season and that the club wide changeover (where necessary) would need to take place in the Summer 2019/2020 season. The Committee will however select some teams to trial the reversible singlets in Winter.	Kim to form the subcommittee to map out the roll out process and recommend teams for trial of reversible uniforms.
12	8:50pm	Sponsorship Packages	Shaun advised that in conjunction with Jeremy he has been working on proposed sponsorship packages which he will circulate to the Committee for discussion at the next meeting.	Shaun to circulate the proposed sponsorship packages.
13	8:55pm	Altona Sports Centre Fee Increases	Shaun advised that he had received correspondence from a group of clubs who were interested in a group response to the Altona Basketball Association on the proposed fee increases.	Shaun to circulate to the Committee the correspondence relating to the proposed Altona Sports Centre fee increases.
14	9:00pm	Gators Program Feedback	Shaun advised that he has received feedback from Cannons members who tried out for the Gators program and were disappointed with the Gators process and communication. The Committee agreed that as a feeder club to the Gators program, Cannons should pass on this feedback to Gators.	Shaun to draft a letter of feedback to the Gators then circulate to the Committee for review

Meeting concluded 9.15pm - Next Meeting: Tuesday 5th March – 7:30pm Santorini



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Action Item list from Committee Meeting – 21st January 2019

Responsibility	Action Item
Kim	<ul style="list-style-type: none"><input type="checkbox"/> Kim to follow up the suppliers for prices and samples<input type="checkbox"/> Kim to form the subcommittee to map out the roll out process and recommend teams for trial of reversible uniforms
Shaun	<ul style="list-style-type: none"><input type="checkbox"/> Shaun to circulate the proposed sponsorship packages.<input type="checkbox"/> Shaun to circulate to the Committee the correspondence relating to the proposed Altona Sports Centre fee increases<input type="checkbox"/> Shaun to draft a letter of feedback to the Gators then circulate to the Committee for review
Future Agenda Items	<ul style="list-style-type: none"><input type="checkbox"/> Coach and TM Function